



Osaka University Career Support System

【User manual for students】

Osaka University Career Center

cs-stu<at>ml.office.osaka-u.ac.jp (Please change <at> to @)

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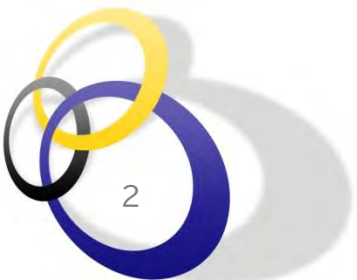
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Login

<https://sp-uc.career-tasu.jp/login/?id=6cb31723964a2f7b28fba78ea39277d5>

A screenshot of the GakuNin login interface. It shows a section titled '所属機関の選択' (Select Affiliation). Below the title, it says 'サービス' sp-uc.career-tasu.jp' を利用するために認証が必要です (Authentication is required to use the service 'sp-uc.career-tasu.jp'). There is a search bar with '大阪大学' (Osaka University) entered. To the right of the search bar is a '選択' (Select) button. Below the search bar, a list of institutions is shown, with '大阪大学' (Osaka University) highlighted in blue. There is also a 'リセット' (Reset) button.

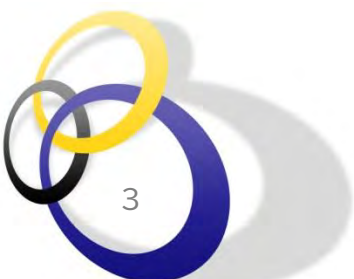
Enter “大阪大学” (Osaka University), chose it, and click “選択” (choose).

A screenshot of the Osaka University academic authentication login page. The header is '大阪大学 学術認証フェデレーションログイン' (Osaka University Academic Authentication Federation Login). The main content area has the title 'Login to キャリタスUC' (Login to CareerTasU). Below this, there are two input fields: '大阪大学個人ID (Personal ID)' and 'パスワード (Password)'. A red 'ログイン(Login)' button is at the bottom. At the very bottom, there is a copyright notice: 'Copyright (c) 2022 University-Wide Information and Communications Infrastructure Services Promotion Division, Osaka University All rights reserved.'

Enter you Osaka University ID and Password and click “ログイン(Login)”.

A screenshot of the CareerTasU login page. The header shows 'キャリアタスUC' (CareerTasU) and '大阪大学 OSAKA UNIVERSITY'. Below the header, it says 'あなたがアクセスしようとしている S P (サービス) : キャリタスUC of 株式会社ディスコ' (The S P (service) you are trying to access is CareerTasU of Disco Co., Ltd.). It then says 'S P (サービス) によって提供された説明: 学校向け求人票クラウドサービス' (Description provided by the S P (service): School recruitment resume cloud service). There is a link for 'Additional information about the service'. Below that, there is a section titled 'SP(サービス)の利用に必要なユーザ情報' (User information required for use of the S P (service)). It shows a table with 'eduPersonPrincipalName' and 'u00000000@osaka-u.ac.jp'. There is a link for 'Data privacy information of the service'. Below that, there is a section titled 'ユーザ情報は、このSPにログインするために必要です。このSPにログイン するたびにユーザ情報を送信することに対し、下記の同意方法を選択して下さい。' (User information is required for login to this S P. For each login to this S P, you will be asked to send user information. Please select the consent method below). There are three radio buttons for consent: '今回はこのSPにユーザ情報を送信することに同意します。次回のログイン時には再度確認します。' (I agree to send user information to this S P this time. I will be asked to confirm again at the next login.), '今後は自動的に、このSPにユーザ情報を送信することに同意します。' (From now on, I agree to send user information to this S P automatically.), and '今後、全てのSPに対して必要とされるユーザ情報を送信することに同意します。' (From now on, I agree to send user information to all S P as required). There are '拒否する' (Refuse) and '次' (Next) buttons at the bottom.

Choose one and click “次” (next) .



Student information registration

Student information registration is mandatory. Check and enter the following columns:

- (Expected)MM/YYYY of Graduation
- Home Prefecture
- Mobil Number
- PC email address
- PC email address(確認)
- Mobil email address
- Mobil email address(確認)

Read the terms of service and check the “agree to the terms of service”.

Click “to the next”.

Please change your information on the system if needed.

ENGLISH

大阪大学
キャリア支援システム

JAPANESE
BENGALI
ENGLISH
SPANISH
HINDI
INDONESIAN
KOREAN
THAI
VIETNAMESE
CHINESE (Simplified)

You can change the language.



Student information registration

学籍番号/Student ID Number

氏名/Name

氏名カナ/Name in Kana

入学予定年月/MM/YYYY of Graduation *

出身地/Home Prefecture *

現住所/Current Address

電話番号/Mobil Number *

Eメールアドレス

キャリア形成や就職活動に役立つ情報とどきます。変更があった場合には必ず修正してください。

PC・スマホメールアドレス *

PC・スマホメールアドレス (確認)

携帯メールアドレス *

携帯メールアドレス (確認)

その他

障がい者手帳有無/Disability Certificate

☐ 利用規約に同意する

return to the next

Career Hope registration

Career Hope registration is mandatory. Check and enter the following columns:

- First choice
- Key points in choosing a company (multiple answers possible)

※Please answer even if your choice is NOT a company.

Click “register”.



The system shows you information based on your career hope. Register in details is preferable.

After clicking register, click “TOP page”.

TOP Page

Menu is as below and you can check and change various information, reports from My page.

① My page

- Check and change Registered Information
- Check and change Entry Information
- Check and change Career Hope
- Submit and check activity report
- Submit and check Career Decision Notification
- Bookmarked companies and application history
- Message from company
- Scheduled event

② Logout

③ Quick search

(Free word Search)

④ Search for job

postings/companies

⑤ Find Job Research/Internship

⑥ Find testimonials/experiences

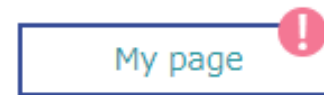
⑦ Participate in guidance

⑧ Book a Career Consultation

Unsubscribe from emails

After registration of Registered information and Career Hope, an email notification from the university will be automatically sent to the email address.

You can unsubscribe from emails by checking off “停止する” (unsubscribe) for “求人票のお知らせ” (notice for Job postings), “仕事研究・インターンシップのお知らせ” (notice for Job Research/Internship) and/or “ガイダンス開催のお知らせ” (notice for guidance) from “Change registration information” tab at My page.



Change registration information

You can change your registered information. Please enter the information below and click the "Change" button.

学籍番号/Student ID Number	0020000	
氏名/Name	大阪大学	000アカウント
氏名カナ/Name in Kana	オオサカダイガク	ゼロゼロゼロント

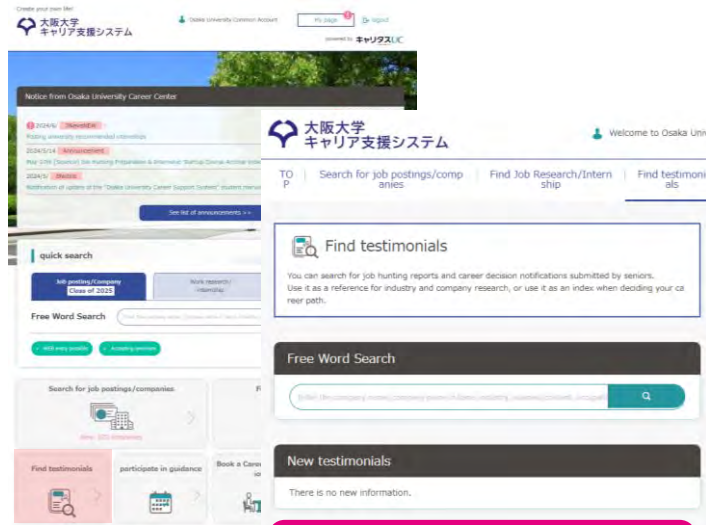
学校からののお知らせメール

求人票のお知らせ	<input checked="" type="checkbox"/> 停止する
仕事研究・インターンシップのお知らせ	<input checked="" type="checkbox"/> 停止する
ガイダンス開催のお知らせ	<input checked="" type="checkbox"/> 停止する

※重要なお知らせに関しては、停止していても送信されます



Find Alumni



Click "Find testimonial".

conditional search

Faculty Department

Select Faculty Select a subject

Graduation year

Select Graduation Year

Industry

☐ Maker ☐ energy ☐ Finance

☐ trading company ☐ distribution ☐ service

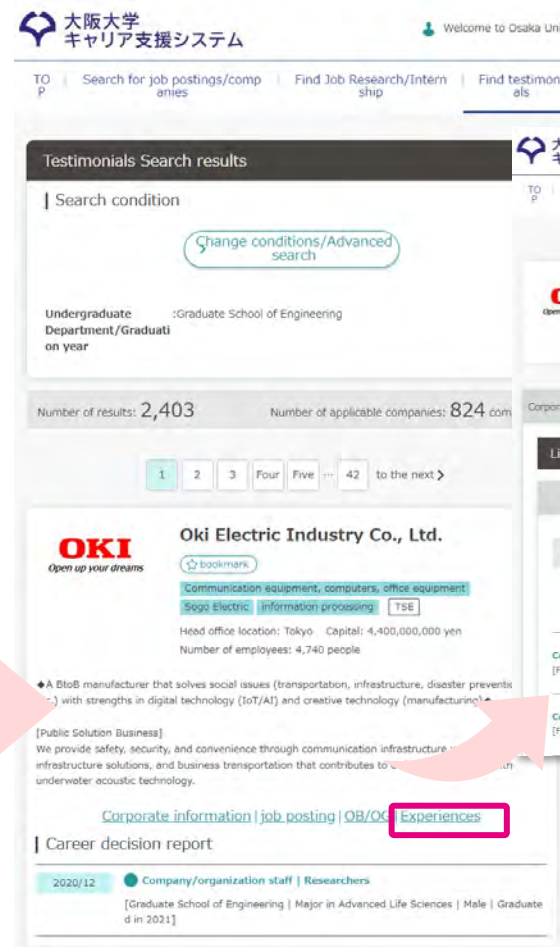
☐ IT/information processing ☐ Information (communications/mass media) ☐ Transportation/Warehouse

☐ Government offices/organizations ☐ educational institution ☐ Medical and welfare facilities

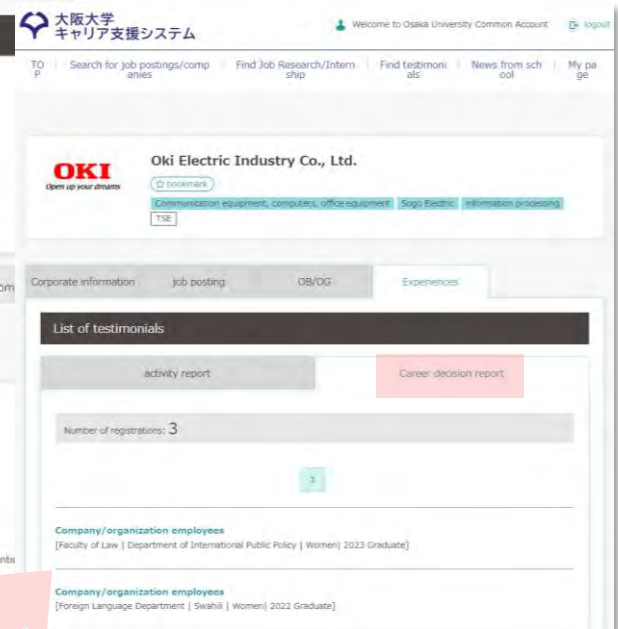
☐ Professional and technical services

search

Specify the school, department, and/or other criteria, and then click "search".



Click "experiences" for each company.



Click "Career decision report" and you will find a list of alumni in the company (no names are shown).

Career Consultation -Read this first

【Maximum number of times of booking】

You can book Career Consultation up to 2 times/week and 4 times/month.
You can NOT book more than one month in advance.

【No-Show】

No-Show is strictly prohibited.

In case of No-Show, you can NOT book a new appointment
for 2 weeks from the day.

Late arrival by more than 10 minutes without prior notice is regarded as
No-Show.

Late arrival with prior notice is acceptable,
however your Career Consultation will be end as scheduled (no expansion).

【Language】

Japanese. If you prefer English, “Career Consultation for
International Students” is available at IRIS on each campus.

【Recording】

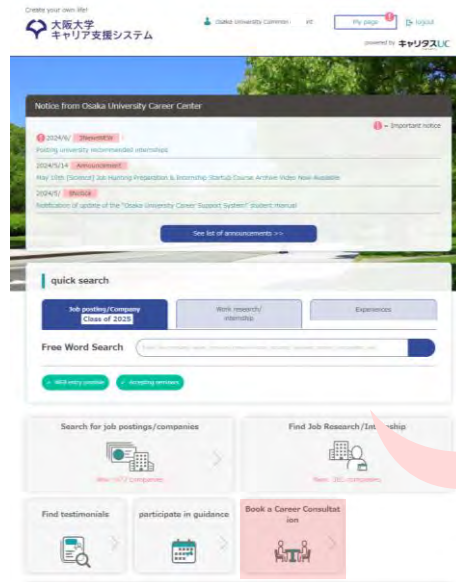
Recording is NOT allowed.



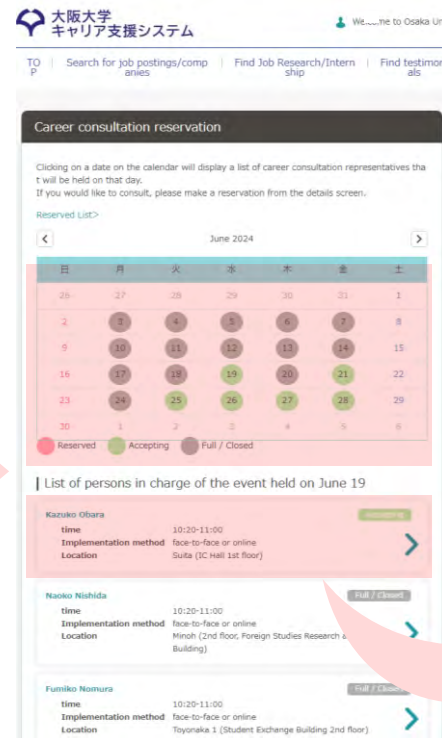
Contact: 【Suita/Minoh Campus】
【Toyonaka Campus】

Suita Career Center TEL:06-6879-7087
Toyonaka Career Center TEL:06-6850-6116

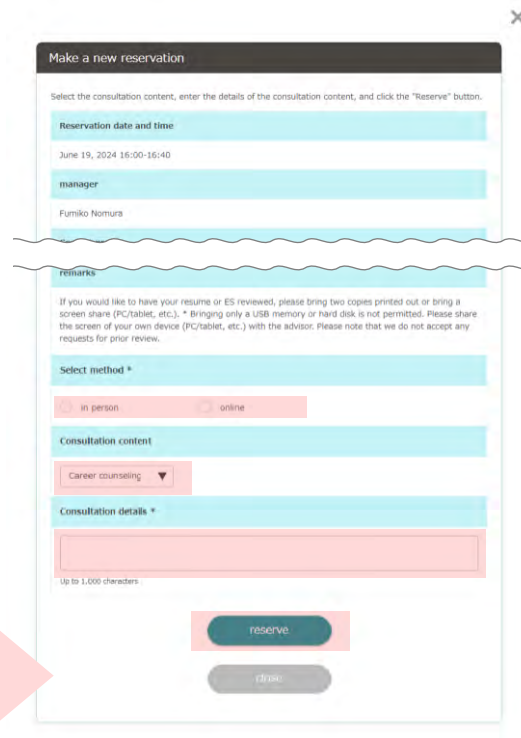
Career Consultation -Book



Click “Book a Career Consultation”.



Click the day from accepting (available) days and choose advisor, time, and location.



Check the details, and choose and fill in the followings:

- Method(in person or online)
- Consultation content
- Consultation details

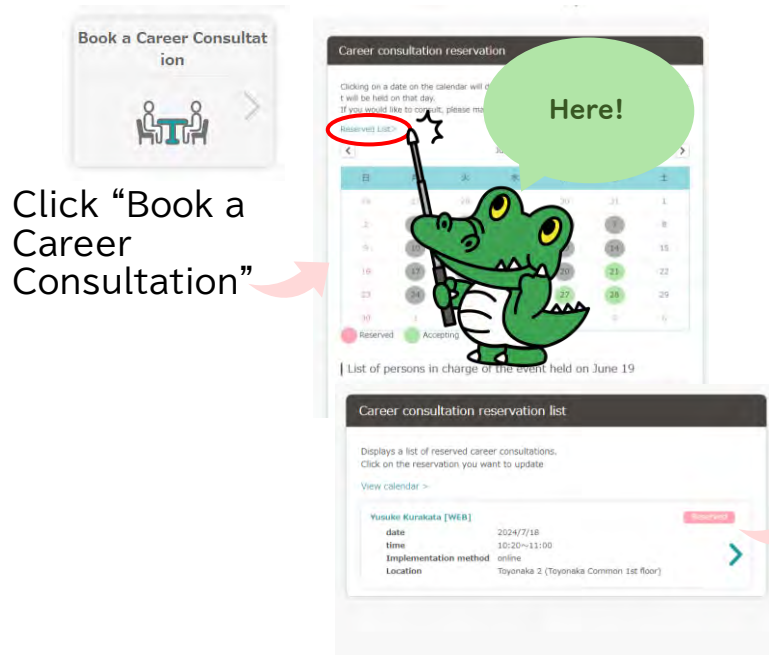
Click “reserve”.



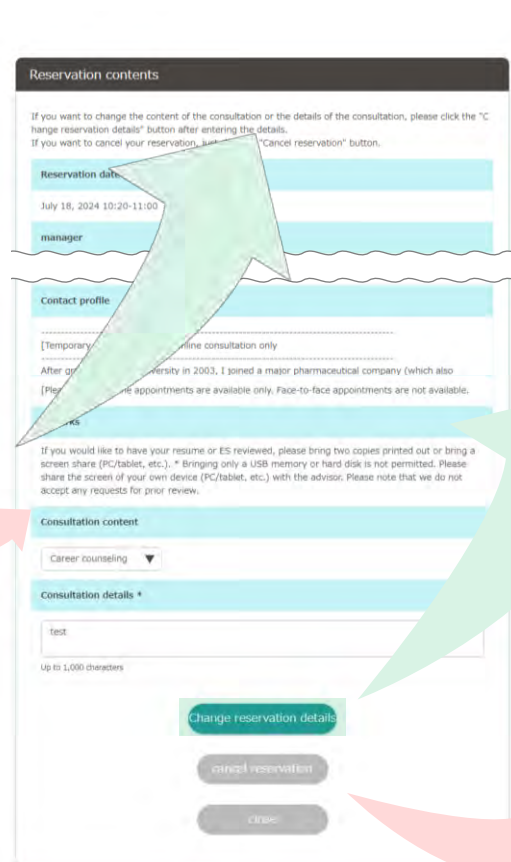
Career Consultation

-Confirm, change, and/or cancel

You can change or cancel your reservation by the midnight of the day by yourself on the system. However, you can NOT change or cancel your reservation after the midnight of the day. Contact the Career Center to change or cancel.



Click "Reserved List" and click the reservation you want to confirm, change or cancel.



Change

Change the column and click "change reservation details". Note that no pop up is coming and you do NOT need to click it again.



Cancel

Click "cancel reservation". Note that no pop up is coming and you do NOT need to click it again.



On-campus guidance -Book

Click “participate in guidance”.

Choose a guidance with “accepting” (available) icon.

絞り込み検索も活用してね

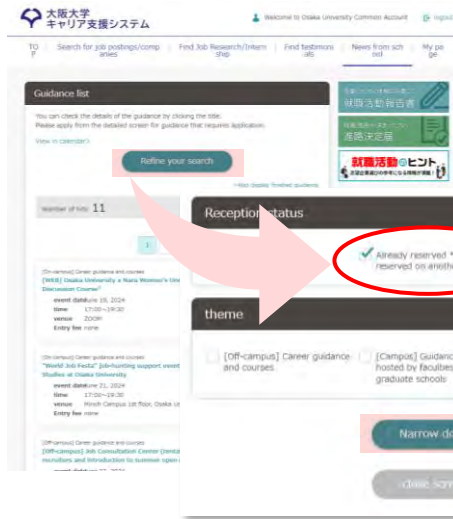
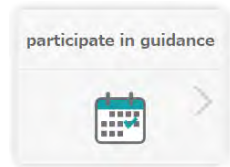
Check the details and click “apply”.

Click “apply” again to complete.

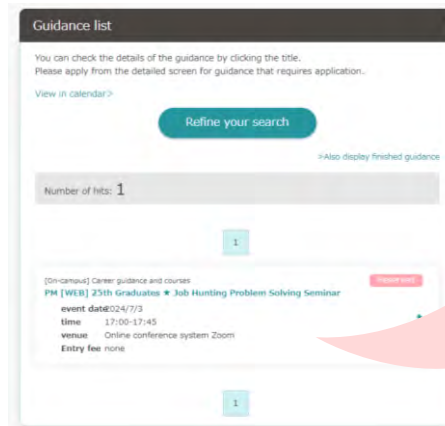
Completed!

On-campus guidance -Confirm and/or cancel

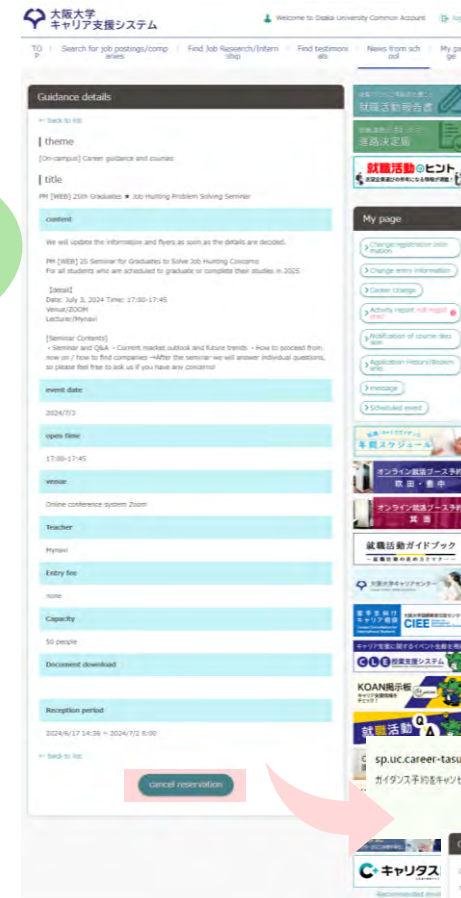
Click
“participate
in guidance”.



Click “Refine your search” and tick
“Already reserved” and click “Narrow
down”.



Click the guidance you wish
to confirm and/or cancel.



Check the details and click
“cancel reservation”.

Check “OK” to complete.



Off-campus guidance

For details of off-campus guidance, click “Work research/internship”.

※OU Career Center posts off-campus guidance information of national/local government, UIJ-turn, and for students with disabilities, and graduate students.

Search by the keyword “学外” (Off-campus), NOT “Off-campus”.

quick search

Job posting/Company
Class of 2025

Work research/
internship

Experiences

Free Word Search

Enter the company name, company name in kana, industry, business content, occupation, etc.

- 【Off-campus】 UIJ-turn job fair
- 【Off-campus】 National/local governmental job
- 【Off-campus】 Job fair for students with disabilities
- 【Off-campus】 Job fair for graduate students

Search results

| Search condition

Change conditions/Advanced search

Target year :2025

Free word :Outside the campus

Number of applicable companies: 4 companies

1

[Off-campus] UIJ-turn job fair etc.

☆ bookmark

Other groups Head office location: Osaka

This page contains information about information sessions on UIJ-turn employment etc., as announced by Osaka University.
Information sessions held at prefectural offices and other locations are posted on the "Off-Campus Civil Service Information Sessions" page.
*The information posted here is for events held off-campus.
*For information sessions held on campus, please check "Participate in Guidance" on the top page.

[Corporate information](#) | [Job research/internship](#)

[Off-campus] Information session for civil servants, teachers, etc.

☆ bookmark

Government office (national public service) Government offices (local public affairs)

Special/independent administrative agency Head office location: Osaka

This page contains information about information sessions for civil servants and other related persons that have been announced by Osaka University.
*The information posted here is for events held off-campus.
*For information sessions held on campus, please check "Participate in Guidance" on the top page.

[Corporate information](#) | [Job research/internship](#)

[Off-campus] Information sessions for students with

Internships and job opportunities

■ Quick search

Click the tab of “Job posting/Company” or “Work research/internship” and enter keywords such as company name or job description.

The image displays two screenshots of the Osaka University Career Support System. The left screenshot shows the 'quick search' section with tabs for 'Job posting/Company', 'Work research/internship', and 'Experiences'. A pink box highlights the 'Job posting/Company' tab, and a blue arrow points to it. Below the tabs is a 'Free Word Search' input field. The right screenshot shows the 'Search for job postings/companies' section, which is highlighted with a pink box and a pink arrow. This section includes a search bar, a 'Class of 2025' filter, and a list of job postings with details like company name, location, and application status.

■ Advanced search

Click the tab of “Job posting/Company” or “Work research/internship” and utilize multiple criteria to find information that matches your needs.



Job posting will be available on/after March 1 just before your final year.

Tips for searching

Keyword needs to be Japanese(e.g. “学内”, NOT “Off-campus”) because English and other languages are automatic translation of Japanese.

[Change conditions/Advanced search](#)

Click “Change conditions/Advanced search” to reset search criteria.

[★ bookmark](#)

Make use of bookmarks. Click the icon, and when the ☆ mark turns yellow, your bookmark is complete. You can check the bookmarked companies and remove bookmark from My Page.

National/local employee and teacher:

utilize Free Word Search.

- National employee: name of ministry (e.g. Ministry of Justice), professional title
- Local employee: name of prefecture and city
- Public school teacher: name of prefecture
- Private school teacher: name of the school

Search results

| Search condition

[Change conditions/Advanced search](#)

Target year :2025

Popularity condition :Extensive welfare program

Number of job openings: 16,236

Number of companies: 7,846

1 2 3 Four Five ... 393 to the next >

Together for Value



株式会社ビジネスブレイン本部

Business Brain Showa Ota Co., Ltd.

[★ bookmark](#)

[information processing](#) [Information service](#)

[Investigation, research, think tank](#) [TSE](#)

Head office location: Tokyo Capital: 2,233,490,000 yen

Number of employees: 1,898

We provide the following services to major domestic companies (corporations).

1. Consulting business ・ Business improvement consulting
 - ・ System consulting
 - ・ ERP implementation consulting
 - ・ System audit, system diagnosis
2. System development business ・ Information system construction and system...

[Corporate information](#) | [job posting](#) | [Job research/internship](#)

■ No academic or science background required ■ Prime listing: Aim WEB entry possible
for growth by combining accounting and IT skills!

[Full-time employee | Graduated in 2025]

[Limited recruitment](#)

[Accepting seminars](#)

What is limited recruitment?

Find internships applying via university-recommendation

Some of the internship and other programs organized by national/local government must be arranged and applied by the university.

Click an internship of university-recommendation



Click the tab of “Work research/internship” and search by the keyword “大学推薦” (university recommendation).

quick search

Job posting/Company Class of 2025 **Work research/internship** Experiences

Free Word Search

Enter the company name, company name in kana, industry, business content, occupation, etc.



Don't forget to change the tab.

Hokkaido Prefectural Government

☆ bookmark

Government offices (local public affairs) Unlisted

Head office location: Hokkaido Number of employees: 15,856

Local Government

[Corporate information](#) | [Job research/internship](#) | [Experiences](#)

internship

[University Recommendation] Hokkaido Prefectural Government Internship 2024

Implementation days: 5 days to 1 week
Location: Hokkaido

> view the details

Note: The deadline of the university is earlier than the original deadline by about 1 week.

If you can NOT find the program on this system even if the organizer announced it must be applied for via universities, contact the Career Center <cs-stu@ml.office.osaka-u.ac.jp>.

Checkpoints for Job postings

There are working conditions that must be clearly stated in the job posting. Check them carefully, and if they are not clearly stated, also check when they will be stated.

- Duties
- Contract period
- Trial period
- Place of work
- Working hours and breaks
- Holiday
- Overtime work
- Wages
- Insurance
- Measures to prevent passive smoking
- Company name

Check carefully!



[For details:MHLW leaflet](#)

求職者の皆さま



2024（令和6）年4月1日施行 改正職業安定法施行規則

企業から受ける労働条件明示のルールが変わります！

2024年4月から、募集広告や職業紹介を受ける際に、求人企業などから明示される労働条件が追加されます。（※労働基準法に基づく労働契約締結時の明示義務と同様の改正）

追加される明示事項

求職者に対して求人企業等が明示しなければならない労働条件に、以下の事項が追加されました。

① 従事すべき業務の変更の範囲※

② 就業場所の変更の範囲※

③ 有期労働契約を更新する場合の基準（通常契約期間または更新回数の上限を含む）

※「変更の範囲」とは、雇入れ直後にとどまらず、将来の配置転換など今後の見込みも含めた、締結する労働契約の期間中における変更の範囲のことをいいます。

最低限明示しなければならない労働条件 ☐ 今回の改正で追加される明示事項

記載が必要な項目	記載例
業務内容	（雇入れ直後） 一般事務 （変更の範囲） ●●事務 ……①
契約期間	期間の定めあり（2024年4月1日～2025年3月31日） 契約の更新 有（●●により判断する） 更新上限 有（通常契約期間の上限 ●●年/更新回数の上限 ●●回） ……③
試用期間	試用期間あり（3か月）
就業場所	（雇入れ直後） 東京本社 （変更の範囲） ●●支社 ……②
就業時間	9:30～18:30
休憩時間	12:00～13:00
休日	土日、祝日（年末年始を含む）
時間外労働	あり（月平均20時間） 裁量労働制を採用している場合は、以下のような記載が必要です。 例：企画業務型裁量労働制により、●時間働いたものとみなされます。
賃金	月給 25万円（ただし、試用期間中は月給20万円） 時間外労働の有無に関わらず一定の手当を支給する制度（いわゆる「固定残業代」）を採用する場合は、以下のような記載が必要です。 (1) 基本給 ●●円 (2) の手当を除く額 (2) ■■手当（時間外労働の有無に関わらず、●時間分の時間外手当として▲▲円を支給） (3) ×時間を超える時間外労働分についての割増賃金は追加で支給
加入保険	雇用保険、労災保険、厚生年金、健康保険
受動喫煙防止措置	屋内禁煙
募集者の氏名または名称	〇〇株式会社

（派遣労働者として雇用する場合のみ）

※ 求人企業などが募集広告などの労働者の募集に関する情報を提供する場合は、掲載した特点を明示するなど、正確かつ最新の内容に保つ義務があります。

LL050628 第03

Entry to companies you are interested in

Companies that accept entry through the system will display a [Enter] button on the detail screen. You can enter directly from companies, each job information site indicated, or the company's recruitment website. Follow the instructions on the site you are applying for and on each site to register and submit your entry. When entering from the system, you can also register the necessary information for entry through My Page.

My page

- Confirmation/change of registered information
- Check/Change Entry Information
- Confirmation/Change of desired course
- Submission and confirmation of activity reports
- Submission and confirmation of course decision notification
- Application History Bookmark

TO P | Search for job postings/companies | Find Job Research/Internship | Find testimonials | News from school | My page

Change registration | Change entry information

Entry information can be changed. Please fill in the below and click the "Confirm" button.

学校名 * 大阪大学

学校区分 * 大学部

学部名 * 工学研究科

Double check typo!

entry

In addition to this site, you can also apply for jobs from this site.

- Caritas job hunting
- Mynavi
- Rikunabi
- Akariku
- Co.,Ltd. Company web site

←Back to list of job postings

Corporate information | job posting | Experiences

この企業を見ている人におすすめの企業

- DISCO
- DISCO Digital
- No Image

アクセス情報: 神戸・大阪・奈良 | アクセス情報: 神戸・大阪・奈良 | アクセス情報: 神戸・大阪・奈良



Career advisors are available to provide career counseling, including correction of entry sheets and CV.

Message from company

エントリー

When you enter directly through the “Entry” button on the system, you will receive notifications of selection and other information through the message function, and you can reply to the message on the management screen. After you have entered, check regularly for messages from companies.

My page

Confirmation/change of registered information

Check/Change Entry Information

Confirmation/change of desired course

Submission and confirmation of activity reports

Submission and confirmation of course decision notification

Application History Bookmark

Message from company

Scheduled event

*Registration of "entry information" is required in order to apply for job offers, work research, and internship entries at companies.

terms of service

大阪大学
キャリア支援システム

Welcome to Osaka University Common Account

logout

TO P | Search for job postings/companies | Find Job Research/Internship | Find testimonials | News from school | My page

Message from company

Inbox (0 items)

sent

Garbage can

Enter company name or keyword

search for

> all unread only star only

You have no messages.

> Click here if you do not receive a message notification

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Submission and confirmation of activity reports

You can register your internship and job activity reports from My Page.

Most of you experience job hunting for the first time. We are sure that many students, including you, have been engaged in this process with hopes and anxieties. When you started your job hunting, did you have any of these thoughts?

- I would like to hear from a senior student at Osaka University.

The juniors who wish to find a job in the future will also engage in job hunting activities in the same way. We would like to ask those of you who have completed your job hunting share your experiences with these juniors. Each of your experiences, such as dos and don'ts, what was important, what you paid attention to, what were the deciding factors, will be valuable advice for the juniors.

My page

- Confirmation/change of registered information
- Check/Change Entry Information
- Confirmation/change of desired course
- Submission and confirmation of activity reports** (Unregistered)
- Submission and confirmation of course decision notification
- Application History Bookmark
- Message from company
- Scheduled event

*Registration of "entry information" is required

Activity report registration

Activity reports can be registered.
Please enter the following items and click "Register/Update".

Activity status *
Choose activity status
Choose activity status
Unofficial offer
Decline job offer
Under selection
Withdraw from selection
Failed interview
Failed document screening
Internship

Company name

Recruitment type/course *
☐ General clerical work ☐ Technical career track ☐ General staff
☐ others

Activity content

Register your activity

Activity Report Questionnaire:

Motivation for applying to this company

up to 800 characters

How did you do your research for this company?

up to 800 characters

Submission and confirmation of career decision notification

[Mandatory] All students must submit the form.

Students in the final year are required to submit a career decision notification from "My Page" as soon as they decide on a course of study or a place of employment (job offer), regardless of whether they are going on to higher education, finding a job, or other (undecided, etc.). Doctoral students are also eligible.

If you do not see the notification screen, please contact the career section at your school/graduate school.

Those who currently hold a job and will continue in that position after graduation/completion must also submit.

After submission, if the information you entered changes due to a change of course of study or other reasons, please access "My Page" again and correct the information.

